

FITA POLICIES AND PROCEDURES

November 2017

Continuous Professional Development (CPD) Policy

CPD requirements per designation

Learner installer

No CPD required since they are students

Assistant installer

Must hold a National Certificate: Installation of Floor Coverings OR a CETA Certificate of Achievement if an RPL was conducted.

Installer:

Attend one full day of training at a flooring manufacturer training centre within the last year.

Head installer and Master installer

Attend two full days of training conducted at a flooring manufacturer training centre either for two floor types, or two per floor type within the last year.

Installation consultant and Master Practitioner

Attend a half-day course at a manufacturer training centre within the last year for all the below:

- i) Glue & self-levelling compound
- ii) Carpet
- iii) Vinyl
- iv) Laminates
- v) Solid wood

Consultant and practitioners who work exclusively in ceramics only need proof of a one-day training course in that flooring material and none for carpet, vinyl, laminates or solid wood. Carpet and solid may be excluded if the consultant or practitioner's business does not sell or install that particular type of flooring.